

Swan River School District #4
1205 Swan Hwy
Bigfork, MT 59911

December 12, 2022

The Swan River School Board of Trustees met in regular session on Monday, December 12, 2022 at 4:30 p.m. in the Sixth grade room. Dan Elwell, Board chair presided over the entire meeting.

TRUSTEE MEMBERS PRESENT: Dan Elwell, Brooke Johnston, Luke Adamson, Kim Johnston and Brianna Anderson

TRUSTEE MEMBERS ABSENT:

ALSO PRESENT:

Principal JJ Lamb, District Clerk Dee Johnson, Bob Morre, Kris McKoy, Jen Woll, Ashley Lau, Shyla Russell, Marcia Ham,

CALL TO ORDER:

Meeting called to order at 4:30 p.m.

Correspondence: None

Public participation on non-agenda items:

ACTION ITEMS:

Approval of Consent Agenda

Motion to approve items on the Consent Agenda

Motion : Brooke Johnston

Second: Kim Johnston

Passed unanimously

PTO report: None

Teachers: None

Committee reports:

Policy committee to present on agenda

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Safety committee: JJ attended a safety training on threat assessments in Helena. JJ received information on procedures, possibly arming a staff member was brought up in the discussion. Also focus on internet safety and making sure we have a good firewall.

Bob Moore and Kris McKoy from McKinstry Presented a slide show about energy savings and heating performance that could be done for our school.

Handouts were given to the board to look over and discuss quotes/options at a future meeting.

Administration report:

JJ showed the board a quilt from the Quilt Guild that was made out of old basketball uniforms and presented to the school. This quilt will be displayed in the gymnasium

After School program possible start after Christmas break

One of the calendar days needs to be adjusted with January 2nd as a day off because it follows a federal holiday. A make up day will be determined at a later date.

UNFINISHED BUSINESS

NEW BUSINESS ACTION AND/OR DISCUSSION

A: Consider Megan Adams resignation

Motion: Brooke Johnston made the motion to accept resignation of Megan Adams with December 20, 2023 as her last day of employment

Second: Brianna Anderson

Passed unanimously

B: Consider Girls Basketball coach

Motion to hire Josh Vierzba as 5th & 6th and 7th & 8th girls Basketball coach with Jamie Grinde assisting for the 7th and 8th grade and Powner volunteering to assist 5th & 6th as her senior project

Motion: Brooke Johnston

Second: Kim Johnston

Passed unanimously

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C: Consider raising milk prices
with extra funding it does not seem necessary at this point in the school
year. Motion to table for consideration before school starts in the fall
Motion: Brooke Johnston
Second: Brianna Anderson
Passed unanimously

D: Consider Policies not currently adopted but a required update if
adopted
Motion to reject 1010FE/3100/2167/8502 and to adopt 1520/2170
1st and final reading
Motion: Luke Adamson
Second: Kim Johnston
Passed unanimously

E: Consider Policies updated we currently have that are required
Motion to adopt updated policies
2161P/2168/2312/2335/2510/3121/3310/3413F1/3413F2/3416/5223/5321
Motion: Brooke Johnston
Second: Brianna Anderson
Passed unanimously

F: Consider Policies we currently have recommended updates
3305/ 3310P1/ 8300
Motion to reject 3305 and table 3310P1 and 7625
Motion: Brianna Anderson
Second: Kim Johnston
Passed unanimously

Topics/ Discussions for next agenda:

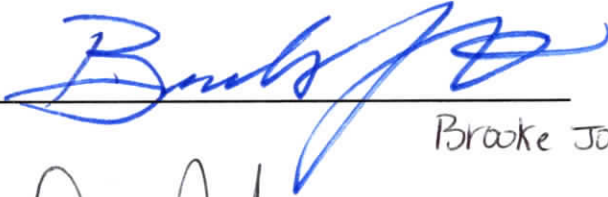
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Motion to adjourn meeting at 6:14 p.m.


Motion: Brianna Anderson

Second: Kim Johnston

Passed unanimously



~~Dan Elwell~~ Brooke Johnston



Dee Johnson, District Clerk

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Items

O: E: F: for minutes

Model Policies to Update

MTSBA Model Policy 1010FE/3100 – Early Enrollment for Exceptional Circumstances –

This policy has been updated to further strengthen the Early Enrollment for Exceptional Circumstances process by more closely aligning the identified circumstances with the constitutional requirement and statutory definition of a quality education. The policy now also specifically includes references to requirements for the Elementary and Secondary School Emergency Relief Fund and published studies on early childhood learning loss. These are required updates for those districts that have previously adopted the policy codified as either Policy 1010FE or Policy 3100. **(NO)**

MTSBA Model Policy 1520 – Board Staff Communications – This policy has been updated to clarify that the provisions do not limit a staff member's right to comment during a board meeting under the Montana Constitution. These are required updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 2167 – Correspondence Courses – This policy has been updated to clarify that correspondence courses which a district does not pay for may not be included in the ANB calculation. A district can include those students taking a course "provided at district expense" in the ANB calculation as authorized by Policies 2050 and 3121 and Section 20-9-311(11), MCA, and Section 20-1-101(17), MCA. These are required updates for those districts that have previously adopted the policy. **(NO)**

MTSBA Model Policy 2168 – Distance, Online, and Technology Learning – This policy has been updated to clarify that distance learning courses which a district does not pay for may not be included in the ANB calculation. A district can include those students taking a course "provided at district expense" in the ANB calculation as authorized by Policies 2050 and 3121 and Section 20-9-311(11), MCA, and Section 20-1-101(17), MCA. These are required updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 2170 – Digital Academy Classes – This policy has been updated to clarify that digital academy courses which a district does not pay for may not be included in the ANB calculation. A district can include those students taking a course "provided at district expense" in the ANB calculation as authorized by Policies 2050 and 3121 and Section 20-9-311(11), MCA, and Section 20-1-101(17), MCA. These are required updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

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MTSBA Model Policy 2312 – Copyright – The policy has been updated to address the use and display of dramatic performances, musical works, motion pictures, or television programming in the school setting consistent with federal copyright law. These are required updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 2510 – School Wellness – This policy has been updated to reflect changes to state and federal school wellness guidance and the names of specific programs. Alternative 2 of this policy has been removed from the MTSBA Model Policy Manual. All districts are now expected to adopt the updated version of Alternative 1 to comply with state and federal guidance. These are required updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 3121 – Enrollment and Attendance Records – This policy has been updated to specifically authorize ANB for students enrolled for exceptional circumstances in accordance with Policy 1010FE/3100 and to update legal citations. This is a required update for those districts that have adopted an exceptional circumstances policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 3310 – Student Discipline – This policy has been updated to specifically prohibit violations of state and federal law and now includes a provision prohibiting secretly recording others as outlined in state law. This is a required update. **Already adopted required update for Jan 9, 2023 approval**

MTSBA Model Policies 3413F1 and 3413F2 – Immunization Exemption Forms – These are the new forms for Policy 3413 to comply with DPHHS guidance and the changes to Section 20-5-405, MCA, as adjusted by HB 334 (2021). These are required updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 3416 – Administering Medicines to Students – This policy has been updated to clarify that an authorized physician may provide guidance on student medication and not only a school physician. These are required updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 3612, 3612F and 3612P – Student Use of District Provided Technology – This policy and its related form and procedure have been updated to include district equipment that is issued to students. This change expands the policy to include more than just networks and accounts. It now includes physical equipment used or issued to a student. These are recommended updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 5121 – Applicability of Personnel Policies – This policy has been updated to include a provision on professional development plans as outlined in ARM 10.55.714. These are recommended updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

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MTSBA Model Policy 5223 – Personal Conduct – This policy has been updated to specifically include a provision prohibiting secretly recording others as outlined in state law. This is a required update. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 5314 – Substitutes – This policy has been updated to distinguish between classified and certified substitute staff and specify procedures for each type of substitute. These are recommended updates for those districts that have previously adopted the policy. **(YES, 1ST AND FINAL READING) 12/12/2022**

MTSBA Model Policy 5228P – Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers – This policy has been updated to clarify the definitions and procedures associated with post-accident drug testing as specified in federal law. **(NO)**

MTSBA Model Policy 5450, 5450F, and 5450P - Employee Use of District Provided Technology – This policy has been updated to include district equipment that is use by or issued to staff. The policy now includes a related form and procedure. This change expands the policy to include more than just networks and accounts. It now includes physical equipment used or issued to a staff member. These are recommended updates for those districts that have previously adopted the policy. **(Tabled for January 9, board meeting)**

MTSBA Model Policy 8300 – Risk Management – This policy has been updated to include a provision about district security and authorizing staff to take necessary steps to implement safe school practices. These are recommended updates for those districts that have previously adopted the policy. **(Tabled for January 9 board meeting)**

MTSBA Model Policy 8502 – Construction and Repairs – This policy has been updated to include provisions about contractor assurance, surety bonds, and architect/engineer retention procedures. These are recommended updates for those districts that have previously adopted the policy. **(NO)**

New Recommended Policies

MTSBA Model Policy 3305 – Seclusion and Restraint – This policy is available for districts to guide and train staff on use of seclusion and restraint measures when assisting a student in need. This is a recommended policy. **(NO)**

MTSBA Model Policy 3310P1 – Student Discipline Risk Assessments - This policy is available for districts seeking to establish a framework for conducting student risk assessments. This is a recommended policy. **(Tabled for January 9 board meeting)**

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MTSBA Model Policy 7625 – Use of Enhanced Tax Credit Receipts – This policy is available for districts that may receive enhanced tax credits under the changes to the law in HB 279 (2021). The policy outlines the process for securing and utilizing the funds. This is a recommended policy. **(Tabled for January 9 board meeting)**

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