

# Swan River School Operational Phases for Reopening (Detail)

These guidelines are based on guidance and recommendations from the Governor, Flathead City-County Health Department, Montana Office of Public Instruction, Centers for Disease Control and Prevention, etc.  
 Changes and updates will be made as needed and based on updated guidance and recommendations from those groups listed above.

	Phase <b>0</b> School building closed	Phase <b>1</b> 15 people max per space	Phase <b>2</b> 50 people max per space	Phase <b>3</b> No max of people per space
<b>Staff On-site</b>	<ul style="list-style-type: none"> <li>All full-time certified staff required to work on-site 9:00 AM to 12:00 noon.</li> <li>Full-time certified staff also expected to work three additional hours on contracted days, any portion of which may be on-site.</li> <li>Classified staff work hours on-site as needed.</li> </ul>	<ul style="list-style-type: none"> <li>All full-time certified staff work on-site for normal contractual days and hours (7:44 AM to 3:45 PM).</li> <li>Classified staff work hours on-site, typical days and hours.</li> </ul>	<ul style="list-style-type: none"> <li>All full-time certified staff work on-site for normal contractual days and hours (7:44 AM to 3:45 PM).</li> <li>Classified staff work hours on-site, typical days and hours.</li> </ul>	<ul style="list-style-type: none"> <li>All full-time certified staff work on-site for normal contractual days and hours (7:44 AM to 3:45 PM).</li> <li>Classified staff work hours on-site, typical days and hours.</li> </ul>
<b>Staff Off-site</b>	<ul style="list-style-type: none"> <li>Full-time certified staff may choose to fulfill their three additional hours off-site.</li> <li>Classified staff will generally not work off-site.</li> </ul>	<ul style="list-style-type: none"> <li>No teachers are designated to work off-site exclusively.</li> </ul>	<ul style="list-style-type: none"> <li>No teachers are designated to work off-site exclusively.</li> </ul>	<ul style="list-style-type: none"> <li>No teachers are designated to work off-site exclusively.</li> </ul>
<b>Staff Remote Instruction</b>	<ul style="list-style-type: none"> <li>Teachers will be expected to use Google Classroom for students, Remind for communication with parents, and Google Meets for meetings.</li> <li>Teachers will have a consistent weekly schedule, providing instruction, meetings with students/parents, etc.</li> <li>Teachers are expected to plan learning goals, provide instruction, and assess student learning.</li> </ul>	<ul style="list-style-type: none"> <li>Teachers will need to provide remote instruction, using Google Classroom, for students who cannot attend classes on-site for a prolonged period of time due to health reasons.</li> </ul>	<ul style="list-style-type: none"> <li>Teachers will need to provide remote instruction, using Google Classroom, for students who cannot attend classes on-site for a prolonged period of time due to health reasons.</li> </ul>	<ul style="list-style-type: none"> <li>Teachers will need to provide remote instruction, using Google Classroom, for students who cannot attend classes on-site for a prolonged period of time due to health reasons.</li> </ul>
<b>Students On-site</b>	<ul style="list-style-type: none"> <li>No students on-site.</li> </ul>	<ul style="list-style-type: none"> <li>Grades 6-8 will each be split into two groups (Group A and B). Group A will</li> </ul>	<ul style="list-style-type: none"> <li>All students are on-site (unless for health reasons), Mon-Fri, regular</li> </ul>	<ul style="list-style-type: none"> <li>All students are on-site (unless for health reasons), Mon-Fri, regular</li> </ul>

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		be on-site Mon & Wed. Group B will be on-site Tues & Thurs. <ul style="list-style-type: none"> <li>Grades K-5, all students will be on-site Mon-Thurs.</li> <li>School begins for students on-site at 8:14 AM.</li> <li>No students will be on-site on Fridays.</li> </ul>	school hours. <ul style="list-style-type: none"> <li>School begins for students on-site at 8:14 AM.</li> </ul>	school hours. <ul style="list-style-type: none"> <li>School begins for students on-site at 8:14 AM.</li> </ul>
<b>Students Off-site</b>	<ul style="list-style-type: none"> <li>All students K-8 off-site.</li> </ul>	<ul style="list-style-type: none"> <li>Grades 6-8 will each be split into two groups (Group A and B). Group A will be off-site Tues, Thurs, Fri. Group B will be off-site Mon, Wed, Fri.</li> <li>Grades K-5, no students will be off-site (unless for health reasons) Mon-Thurs.</li> <li>All students will be off-site on Fridays.</li> </ul>	<ul style="list-style-type: none"> <li>No students are off-site (unless for health reasons), Mon-Fri, regular school hours.</li> </ul>	<ul style="list-style-type: none"> <li>No students are off-site (unless for health reasons), Mon-Fri, regular school hours.</li> </ul>
<b>Students Remote Learning</b>	<ul style="list-style-type: none"> <li>Students will be using Google Classroom to access remote learning, parents will use Remind for communication with teachers, and Google Meets will be used for meeting with students and/or parents.</li> <li>There will be a consistent weekly schedule, providing instruction, meetings with students/parents, etc.</li> <li>Students will be expected to put forth effort into their work and demonstrate their learning.</li> </ul>	<ul style="list-style-type: none"> <li>No students will be participating in remote learning unless they cannot attend classes on-site for a prolonged period of time due to health reasons.</li> <li>Where necessary, Google Classroom will be used to access remote learning.</li> </ul>	<ul style="list-style-type: none"> <li>No students will be participating in remote learning unless they cannot attend classes on-site for a prolonged period of time due to health reasons.</li> <li>Where necessary, Google Classroom will be used to access remote learning.</li> </ul>	<ul style="list-style-type: none"> <li>No students will be participating in remote learning unless they cannot attend classes on-site for a prolonged period of time due to health reasons.</li> <li>Where necessary, Google Classroom will be used to access remote learning.</li> </ul>
<b>Students Arrival</b>	NA	<ul style="list-style-type: none"> <li>Students may arrive as early as 7:45 AM. Students arriving early who eat</li> </ul>	<ul style="list-style-type: none"> <li>Students may arrive as early as 7:45 AM. Students arriving early who eat</li> </ul>	<ul style="list-style-type: none"> <li>Students may arrive as early as 7:45 AM. Students arriving early will all</li> </ul>

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		<p>breakfast will gather in the cafeteria. Students who do not eat breakfast will gather in the art room.</p> <ul style="list-style-type: none"> <li>● Students will typically arrive between 8:00 and 8:14 AM and will be ushered to the cafeteria if eating breakfast, or otherwise the playground.</li> <li>● Tardy students check-in at the office and receive health screening there.</li> </ul>	<p>breakfast will gather in the cafeteria. Students who do not eat breakfast will gather in the art room.</p> <ul style="list-style-type: none"> <li>● Students will typically arrive between 8:00 and 8:14 AM and will be ushered to the cafeteria if eating breakfast, or otherwise the playground.</li> <li>● Tardy students check-in at the office and receive health screening there.</li> </ul>	<p>meet in the cafeteria, regardless of whether or not they eat breakfast.</p> <ul style="list-style-type: none"> <li>● Students will typically arrive between 8:00 and 8:14 AM and will be ushered to the cafeteria if eating breakfast, or otherwise the playground.</li> <li>● Tardy students check-in at the office and receive health screening there.</li> </ul>
<b>Students Line up &amp; Entry</b>	NA	<ul style="list-style-type: none"> <li>● At 8:14 AM and at the conclusion of any recess, students will line up in groups of 15 max on the playground near separate designated entry doors.                             <ul style="list-style-type: none"> <li>○ K, 1A, 1B at door #3</li> <li>○ 2, 3A, 3B at door #4</li> <li>○ 4A, 4B, 5A, 5B at door #5</li> <li>○ 8 at door #6</li> <li>○ 7 at door #7</li> <li>○ 6 at door #8</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● At 8:14 AM and at the conclusion of any recess, students will line up as classes on the playground near separate designated entry doors.                             <ul style="list-style-type: none"> <li>○ K, 1 at door #3</li> <li>○ 2, 3 at door #4</li> <li>○ 4, 5 at door #5</li> <li>○ 8 at door #6</li> <li>○ 7 at door #7</li> <li>○ 6 at door #8</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● At 8:14 AM and at the conclusion of any recess, students will line up as classes on the playground near separate designated entry doors.                             <ul style="list-style-type: none"> <li>○ K, 1 at door #3</li> <li>○ 2, 3 at door #4</li> <li>○ 4, 5 at door #5</li> <li>○ 8 at door #6</li> <li>○ 7 at door #7</li> <li>○ 6 at door #8</li> </ul> </li> </ul>
<b>Staff Health, Temp Checks &amp; Illness</b>	<ul style="list-style-type: none"> <li>● Staff are to have temperature checks daily upon entering the building for work.</li> <li>● Any staff who have symptoms of illness are to notify secretary ASAP, have lesson plans prepared, and go/stay home until well again.</li> </ul>	<ul style="list-style-type: none"> <li>● Staff are to have temperature checks daily upon entering the building for work.</li> <li>● Any staff who have symptoms of illness are to notify secretary ASAP, have lesson plans prepared, and go/stay home until well again.</li> </ul>	<ul style="list-style-type: none"> <li>● Staff are to have temperature checks daily upon entering the building for work.</li> <li>● Any staff who have symptoms of illness are to notify secretary ASAP, have lesson plans prepared, and go/stay home until well again.</li> </ul>	<ul style="list-style-type: none"> <li>● Staff may have temperature checks..</li> <li>● Any staff who have symptoms of illness are to notify secretary ASAP, have lesson plans prepared, and go/stay home until well again.</li> </ul>
<b>Students Health,</b>	NA	<ul style="list-style-type: none"> <li>● Students will be health screened one-by-one as they enter the building</li> </ul>	<ul style="list-style-type: none"> <li>● Students will be health screened one-by-one as they enter the building</li> </ul>	<ul style="list-style-type: none"> <li>● Students may receive health screening as needed or requested.</li> </ul>

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<b>Temp Checks &amp; Illness</b>		at designated entry doors. <ul style="list-style-type: none"> <li>Health screening will involve questions about illness symptoms and a forehead temperature check.</li> <li>Students with a temperature in excess of 100.0 degrees will be referred to the office for illness.</li> <li>Office will call parents/emergency contacts to come and pick up child</li> <li>Student should remain home until well again, or 24 hours after fever subsides.</li> <li>Student may access student work via Google Classroom.</li> </ul>	at designated entry doors. <ul style="list-style-type: none"> <li>Health screening will involve questions about illness symptoms and a forehead temperature check.</li> <li>Students with a temperature in excess of 100.0 degrees will be referred to the office for illness.</li> <li>Office will call parents/emergency contacts to come and pick up child</li> <li>Student should remain home until well again, or 24 hours after fever subsides.</li> <li>Student may access student work via Google Classroom.</li> </ul>	<ul style="list-style-type: none"> <li>Health screening will involve questions about illness symptoms and a forehead temperature check.</li> <li>Students with a temperature in excess of 100.0 degrees will be referred to the office for illness.</li> <li>Office will call parents/emergency contacts to come and pick up child</li> <li>Student should remain home until well again, or 24 hours after fever subsides.</li> <li>Student may access student work via Google Classroom.</li> </ul>
<b>Face Masks or Shields</b>	<ul style="list-style-type: none"> <li>Required for staff working on-site.</li> </ul>	<ul style="list-style-type: none"> <li>Required for staff and students on-site as per Governor's order.</li> </ul>	<ul style="list-style-type: none"> <li>Required for staff and students on-site as per Governor's order.</li> </ul>	<ul style="list-style-type: none"> <li>Required for staff and students on-site as per Governor's order.</li> </ul>
<b>Breakfast</b>	<ul style="list-style-type: none"> <li>Not provided.</li> </ul>	<ul style="list-style-type: none"> <li>Students who are eating breakfast will be in the cafeteria. They will be seated at tables and be as spread out as possible.</li> <li>If more than 15 students are eating, the art room will be used as an overflow.</li> <li>Students not eating breakfast will go outside to the playground. Students eating breakfast will sit at the tables and spread themselves out as much as possible.</li> </ul>	<ul style="list-style-type: none"> <li>Students who are eating breakfast will be in the cafeteria. They will be seated at tables designated by grade level.</li> <li>Students not eating breakfast will go outside to the playground. Students eating breakfast will sit at the tables and spread themselves out as much as possible.</li> </ul>	<ul style="list-style-type: none"> <li>Students who are eating breakfast will be in the cafeteria. They will be seated at tables designated by grade level.</li> <li>Students not eating breakfast will go outside to the playground. Students eating breakfast will sit at the tables and spread themselves out as much as possible.</li> </ul>
<b>Lunch</b>	<ul style="list-style-type: none"> <li>Cooks will notify lunches for one week at a time.</li> <li>Parents requesting lunches for students will need to contact cooks</li> </ul>	<ul style="list-style-type: none"> <li>Groups of 15 students go down in 5 minute increments to the cafeteria to pick up a tray of food already prepared, and take back to the</li> </ul>	<ul style="list-style-type: none"> <li>Individual classes go down in 5 minute increments to the cafeteria to pick up a tray of food already prepared and sit in the cafeteria at</li> </ul>	<ul style="list-style-type: none"> <li>Individual classes go down in 5 minute increments to the cafeteria. Students select their own food options for their tray and may sit at</li> </ul>

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	<p>in advance.</p> <ul style="list-style-type: none"> <li>Lunch pickup time at the school will be on certain weekdays from 11:00 AM to 12:00 noon. Pickup days may be every day or every other day with lunches provided for two days at a time.</li> </ul>	<p>classroom.</p> <ul style="list-style-type: none"> <li>K at 11:00</li> <li>1A at 11:05</li> <li>1B at 11:10</li> <li>2 at 11:15</li> <li>3A at 11:20</li> <li>3B at 11:25</li> <li>4A at 11:30</li> <li>4B at 11:35</li> <li>5A at 11:40</li> <li>5B at 11:45</li> <li>8 at 11:50</li> <li>7 at 11:55</li> <li>6 at 12:00</li> </ul> <ul style="list-style-type: none"> <li>Students will enter the cafeteria through north doors and exit through east doors.</li> <li>Students are supervised by assigned personnel; not their teachers.</li> <li>Dirty dishes go into a bus tub for each class in the classroom. Bus tub is taken to the kitchen at the conclusion of lunch.</li> </ul>	<p>designated lunch tables.</p> <ul style="list-style-type: none"> <li>K at 11:20</li> <li>1 at 11:25</li> <li>2 at 11:30</li> <li>3 at 11:35</li> <li>4 at 11:40</li> <li>5 at 11:45</li> <li>8 at 11:57</li> <li>7 at 12:00</li> <li>6 at 12:03</li> </ul> <ul style="list-style-type: none"> <li>Students will enter the cafeteria through east doors and exit through north doors.</li> <li>Students must remain seated at table until designated recess time begins.</li> <li>Dirty dishes returned as normal.</li> <li>Tables sanitized between classes. Tables are shared among grade levels as follows:                             <ul style="list-style-type: none"> <li>K &amp; 4</li> </ul> </li> <li>Cafeteria supervised by assigned personnel; not teachers.</li> </ul>	<p>any table.</p> <ul style="list-style-type: none"> <li>K at 11:20</li> <li>1 at 11:25</li> <li>2 at 11:30</li> <li>3 at 11:35</li> <li>4 at 11:40</li> <li>5 at 11:45</li> <li>8 at 11:57</li> <li>7 at 12:00</li> <li>6 at 12:03</li> </ul> <ul style="list-style-type: none"> <li>Students will enter the cafeteria through east doors and exit through north doors.</li> <li>Dirty dishes returned as normal.</li> <li>Cafeteria supervised by assigned personnel; not teachers.</li> </ul>
<b>Recess Before School</b>	NA	<ul style="list-style-type: none"> <li>Students are supervised by assigned staff; not their homeroom teachers.</li> <li>Groups gather and may play within separate areas of the playground each morning as follows.                             <ul style="list-style-type: none"> <li>K - Lower Wood Chips</li> <li>1A - Grass (K-Title)</li> <li>1B - Grass (5-6)</li> <li>2 - Football</li> <li>3A - 4-square &amp; Funnel Ball</li> <li>3B - Upper Wood Chips &amp; 4-sq</li> <li>4A - Grass (Music-Art)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Students are supervised by assigned staff; not their homeroom teachers.</li> <li>Groups gather and may play within separate areas of the playground each morning as follows.                             <ul style="list-style-type: none"> <li>K - Lower Wood Chips</li> <li>1 - Grass (K-Title), Grass (5-6)</li> <li>2 - Football</li> <li>3 - 4-square &amp; Funnel Ball, Upper Wood Chips &amp; 4-square</li> <li>4 - Grass (Music-Art), 4-square &amp; Funnel Ball</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Students are supervised by assigned staff; not their homeroom teachers.</li> <li>Students may access any area of the playground.</li> <li>During inclement weather, students will be in the cafeteria &amp; gym.</li> </ul>

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		<ul style="list-style-type: none"> <li>○ 4B - 4-square &amp; Funnel Ball</li> <li>○ 5A - North Grass</li> <li>○ 5B - Right Field</li> <li>○ 6 - Baseball</li> <li>○ 7 - Soccer</li> <li>○ 8 - Tires</li> <li>● Note: Walk-a-jog is an option for any student regardless of grade level.</li> <li>● During inclement weather, students will be grouped within the gym.</li> </ul>	<ul style="list-style-type: none"> <li>○ 5 - North Grass, Right Field</li> <li>○ 6 - Baseball</li> <li>○ 7 - Soccer</li> <li>○ 8 - Tires</li> <li>● Note: Walk-a-jog is an option any student regardless of class</li> <li>● During inclement weather, students will be grouped within the gym.</li> </ul>	
<b>Recess Mid-Morning</b>	NA	<ul style="list-style-type: none"> <li>● K-5 Teachers may take their own groups out to recess at the following times.                             <ul style="list-style-type: none"> <li>○ K, 1 at 9:20 to 9:35</li> <li>○ 2, 3 at 9:35 to 9:50</li> <li>○ 4, 5 at 9:50 to 10:05</li> </ul> </li> <li>● Teachers are to supervise their own groups while out at recess.</li> <li>● Groups should be kept separate from each other using designated playground areas as needed.</li> <li>● During inclement weather, teachers keep students in the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>● K-5 Teachers may take their own groups out to recess at the following times.                             <ul style="list-style-type: none"> <li>○ K, 1 at 9:20 to 9:35</li> <li>○ 2, 3 at 9:35 to 9:50</li> <li>○ 4, 5 at 9:50 to 10:05</li> </ul> </li> <li>● Teachers are to supervise their own groups while out at recess.</li> <li>● Groups should be kept separate from each other using designated playground areas as needed.</li> <li>● During inclement weather, teachers keep students in the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>● K-5 have normal recess times.                             <ul style="list-style-type: none"> <li>○ K, 1, 2 at 9:30 to 9:50</li> <li>○ 3, 4, 5 at 9:50 to 10:05</li> </ul> </li> <li>● Normal recess duty supervision.</li> <li>● During inclement weather, students will be in the classroom under supervision of staff normally assigned.</li> </ul>
<b>Recess Lunch</b>	NA	<ul style="list-style-type: none"> <li>● Classes/groups have lunch recess according to the following schedule.                             <ul style="list-style-type: none"> <li>○ K at 11:20 to 11:45</li> <li>○ 1A at 11:25 to 11:45</li> <li>○ 1B at 11:27 to 11:45</li> <li>○ 2 at 11:30 to 11:50</li> <li>○ 3A at 11:35 to 12:00</li> <li>○ 3B at 11:37 to 12:00</li> <li>○ 4A at 11:45 to 12:05</li> <li>○ 4B at 11:47 to 12:05</li> <li>○ 5A at 11:55 to 12:10</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Students are released from the cafeteria out to recess according to the following schedule.                             <ul style="list-style-type: none"> <li>○ K,1 at 11:35 to 12:00</li> <li>○ 2 at 11:40 to 12:05</li> <li>○ 3 at 11:45 to 12:10</li> <li>○ 4 at 11:50 to 12:10</li> <li>○ 5 at 11: 55 to 12:15</li> <li>○ 6-8 at 12:10 to 12:30</li> </ul> </li> <li>● Students are supervised by assigned staff; not their teachers.</li> </ul>	<ul style="list-style-type: none"> <li>● Students are released from the cafeteria out to recess according to the following schedule.                             <ul style="list-style-type: none"> <li>○ K,1 at 11:35 to 12:00</li> <li>○ 2 at 11:40 to 12:05</li> <li>○ 3 at 11:45 to 12:10</li> <li>○ 4 at 11:50 to 12:10</li> <li>○ 5 at 11: 55 to 12:15</li> <li>○ 6-8 at 12:10 to 12:30</li> </ul> </li> <li>● Students are supervised by assigned staff; not their teachers.</li> </ul>

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	Phase <span style="font-size: 2em;">0</span> School building closed	Phase <span style="font-size: 2em;">1</span> 15 people max per space	Phase <span style="font-size: 2em;">2</span> 50 people max per space	Phase <span style="font-size: 2em;">3</span> No max of people per space
		<ul style="list-style-type: none"> <li>○ 5B at 11:57 to 12:10</li> <li>○ 8 at 12:10 to 12:30</li> <li>○ 7 at 12:12 to 12:30</li> <li>○ 6 at 12:14 to 12:30</li> <li>● Students are supervised by assigned staff; not their teachers.</li> <li>● Groups are intended to be separate by assigning them each to designated playground areas, which may be on a rotating schedule among classes.                             <ul style="list-style-type: none"> <li>○ Soccer, Baseball, Right Field</li> <li>○ Grass (Music-Art), Basketball</li> <li>○ Lower Wood Chips, North Grass</li> <li>○ Upper Wood Chips &amp; 4-square, Football, Grass (K-Title)</li> <li>○ Grass (5-6), Tires, 4-square &amp; Funnel Ball</li> <li>○ Note: Walk-a-jog is an option any student regardless of class</li> </ul> </li> <li>● During inclement weather, students are kept in the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>● Whistles are blown signaling the end of recess for the groups above.                             <ul style="list-style-type: none"> <li>○ 12:00 - 1 whistle for grades K, 1</li> <li>○ 12:05 - 2 whistles for grade 2</li> <li>○ 12:10 - 3 whistles for grades 3, 4</li> <li>○ 12:15 - 1 whistle for grade 5</li> <li>○ 12:30 - 1 whistle for grades 6-8</li> </ul> </li> <li>● Groups are intended to be separate by assigning them each to designated playground areas, which may be on a rotating schedule among classes.                             <ul style="list-style-type: none"> <li>○ Soccer, Baseball, Right Field</li> <li>○ Grass (Music-Art), Basketball</li> <li>○ Lower Wood Chips, North Grass</li> <li>○ Upper Wood Chips &amp; 4-square, Football, Grass (K-Title)</li> <li>○ Grass (5-6), Tires, 4-square &amp; Funnel Ball</li> <li>○ Note: Walk-a-jog is an option for any student regardless of class.</li> </ul> </li> <li>● During inclement weather, students are kept in the classroom.</li> </ul>	<ul style="list-style-type: none"> <li>● Whistles are blown signaling the end of recess for the groups above.                             <ul style="list-style-type: none"> <li>○ 12:00 - 1 whistle for grades K, 1</li> <li>○ 12:05 - 2 whistles for grade 2</li> <li>○ 12:10 - 3 whistles for grades 3, 4</li> <li>○ 12:15 - 1 whistle for grade 5</li> <li>○ 12:30 - 1 whistle for grades 6-8</li> </ul> </li> <li>● Students may use any area of the playground.</li> <li>● During inclement weather, students are kept in the classroom.</li> </ul>
<b>Recess Mid-Afternoon</b>	NA	<ul style="list-style-type: none"> <li>● K-3 Teachers may take their own groups out to recess at the following times.                             <ul style="list-style-type: none"> <li>○ K, 1, 2, 3 at 1:15 to 1:30</li> </ul> </li> <li>● Teachers are to supervise their own groups while out at recess.</li> <li>● Groups should be kept separate from each other using designated playground areas as needed.</li> <li>● During inclement weather, teachers</li> </ul>	<ul style="list-style-type: none"> <li>● K-3 Teachers may take their own groups out to recess at the following times.                             <ul style="list-style-type: none"> <li>○ K, 1, 2, 3 at 1:15 to 1:30</li> </ul> </li> <li>● Teachers are to supervise their own groups while out at recess.</li> <li>● Groups should be kept separate from each other using designated playground areas as needed.</li> <li>● During inclement weather, teachers</li> </ul>	<ul style="list-style-type: none"> <li>● K-3 have normal recess times.                             <ul style="list-style-type: none"> <li>○ K, 1, 2, 3 at 1:15 to 1:30</li> </ul> </li> <li>● Normal recess duty supervision.</li> <li>● During inclement weather, students will be in the classroom under supervision of staff normally assigned.</li> </ul>

## Swan River School Operational Phases for Reopening (Detail)

	Phase <b>0</b> School building closed	Phase <b>1</b> 15 people max per space	Phase <b>2</b> 50 people max per space	Phase <b>3</b> No max of people per space
		keep students in the classroom.	keep students in the classroom.	
<b>Dismissal &amp; Pickup</b>		<ul style="list-style-type: none"> <li>Students on-site are dismissed each school day (Mon-Thurs) at 2:30 PM.</li> <li>Students will walk out to the front parking lot area with their teacher who will keep his/her group together while separated from other groups.</li> <li>Any students going to the back parking lot will meet two staff members there to keep any groups to no more than 15.</li> </ul>	<ul style="list-style-type: none"> <li>Students on-site are dismissed each school day (Mon-Fri) at 3:15 PM.</li> <li>Students will walk out to the front parking lot area with their teacher who will keep his/her group together while separated from other groups.</li> <li>Individual students may go to the back parking lot.</li> </ul>	<ul style="list-style-type: none"> <li>Students on-site are dismissed each school day (Mon-Fri) at 3:15 PM.</li> <li>Students will generally not be escorted by the teacher and may go out to either the front or back parking lot.</li> </ul>
<b>After School Program</b>	<ul style="list-style-type: none"> <li>Not operational</li> </ul>	<ul style="list-style-type: none"> <li>Not operational</li> </ul>	<ul style="list-style-type: none"> <li>Not operational</li> </ul>	<ul style="list-style-type: none"> <li>Not operational</li> </ul>
<b>Specials</b>	<ul style="list-style-type: none"> <li>Specialist teachers will provide regular weekly instruction remotely.</li> </ul>	<ul style="list-style-type: none"> <li>Specials will generally not be provided.</li> <li>Specialists will be involved in working alongside general education teachers as instructional paraprofessionals in providing core classroom instruction.</li> </ul>	<ul style="list-style-type: none"> <li>Specialist teachers will provide regular weekly instruction on-site as normal.</li> </ul>	<ul style="list-style-type: none"> <li>Specialist teachers will provide regular weekly instruction on-site as normal.</li> </ul>
<b>Schedule Notes</b>	<ul style="list-style-type: none"> <li>K-1 Students can expect to work on learning for approximately 3 hours per school day.</li> <li>2-3 students can expect to work on remote learning for 3.5 hours per school day.</li> <li>4-5 students can expect to work on remote learning for 4.5 hours per school day.</li> </ul>	<ul style="list-style-type: none"> <li>For K-5 the on-site schedule is from 8:14-2:30 Mon-Thurs, no specials, recesses and lunch times differ (see relevant sections of this outline)</li> <li>The 6-8 on-site schedule is six periods running at the same times, with 2:30 dismissal, Mon-Thurs.                             <ul style="list-style-type: none"> <li>Per 1: 8-Math, 7-English, 6-Science</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The normal schedule for classes is used.</li> </ul>	<ul style="list-style-type: none"> <li>The normal schedule for classes is used.</li> </ul>



## Swan River School Operational Phases for Reopening (Detail)

	Phase <b>0</b> School building closed	Phase <b>1</b> 15 people max per space	Phase <b>2</b> 50 people max per space	Phase <b>3</b> No max of people per space
	<ul style="list-style-type: none"> <li>6-8 students can expect to work on remote learning for 5 hours per school day.</li> </ul>	<ul style="list-style-type: none"> <li>Per 2: 8-English, 7-Science, 6-Health</li> <li>Per 3: 8-Science, 7-Health, 6-Math</li> <li>Per 4: 8-Health, 7-Math, 6-English</li> <li>Per 5: 8, 7, 6- Social Studies</li> <li>Per 6: 8, 7, 6-Electives</li> <li>For K-8 Off-site days, the expectations listed to the left in Phase 0 apply.</li> </ul>		
<b>Classroom Physical Layout</b>	NA	<ul style="list-style-type: none"> <li>Classroom spaces are to have no more than 15 students.</li> <li>Other rooms in the building will be used as K-5 classes of more than 15 will be split into two groups and will be in two locations. Other rooms utilized for this purpose will be,                             <ul style="list-style-type: none"> <li>Music room</li> <li>Art room</li> <li>Library</li> <li>Computer Lab</li> </ul> </li> <li>Where possible, and to the furthest extent possible, all student desks should be as spread out within the classroom space.</li> <li>Soft surfaces should be minimized.</li> <li>Strict seating assignments and charts used for students/classes.</li> </ul>	<ul style="list-style-type: none"> <li>Regular classroom spaces, designated by grade level, will be utilized.</li> <li>Where possible, and to the furthest extent possible, all student desks should be as spread out within the classroom space.</li> <li>Soft surfaces should be minimized.</li> <li>Strict seating assignments and charts used for students/classes.</li> </ul>	<ul style="list-style-type: none"> <li>Regular classroom spaces, designated by grade level, will be utilized.</li> <li>Where possible, and to the furthest extent possible, all student desks should be as spread out within the classroom space.</li> <li>Soft surfaces should be minimized.</li> <li>Strict seating assignments and charts used for students/classes.</li> </ul>
<b>Extra-Curricular Activities</b>	<ul style="list-style-type: none"> <li>Not operational.</li> </ul>	<ul style="list-style-type: none"> <li>Not operational.</li> </ul>	<ul style="list-style-type: none"> <li>Operational.</li> <li>Groups must not be more than 50 people (e.g. one bank of gym bleachers must have no more than 50</li> </ul>	<ul style="list-style-type: none"> <li>Operational.</li> <li>All regular parameters apply.</li> </ul>

## Swan River School Operational Phases for Reopening (Detail)

	Phase <b>0</b> School building closed	Phase <b>1</b> 15 people max per space	Phase <b>2</b> 50 people max per space	Phase <b>3</b> No max of people per space
			people).	
<b>Assemblies</b>	<ul style="list-style-type: none"> <li>Virtual assemblies.</li> </ul>	<ul style="list-style-type: none"> <li>Virtual assemblies streamed on and off-site.</li> </ul>	<ul style="list-style-type: none"> <li>Virtual assemblies streamed on-site.</li> </ul>	<ul style="list-style-type: none"> <li>Assemblies gather in the gym as normal.</li> </ul>
<b>Cleaning Building</b>	<ul style="list-style-type: none"> <li>Building thoroughly cleaned and disinfected. Teacher work areas and bathrooms cleaned daily.</li> </ul>	<ul style="list-style-type: none"> <li>Building cleaned and disinfected daily</li> <li>All other janitorial work done as per established expectations.</li> </ul>	<ul style="list-style-type: none"> <li>Building cleaned and disinfected daily</li> <li>All other janitorial work done as per established expectations.</li> </ul>	<ul style="list-style-type: none"> <li>Building cleaned and disinfected daily</li> <li>All other janitorial work done as per established expectations.</li> </ul>
<b>Special Services</b>	<ul style="list-style-type: none"> <li>Special Education provided remotely.</li> <li>Title 1 provided remotely.</li> <li>Counseling provided remotely.</li> <li>Related special education services provided remotely.</li> </ul>	<ul style="list-style-type: none"> <li>Special Education provided on-site.</li> <li>Title 1 provided on-site (very limited).</li> <li>Counseling provided on-site.</li> <li>Related special education services provided on-site.</li> </ul>	<ul style="list-style-type: none"> <li>Special Education provided on-site.</li> <li>Title 1 provided on-site.</li> <li>Counseling provided on-site.</li> <li>Related special education services provided on-site.</li> </ul>	<ul style="list-style-type: none"> <li>Special Education provided on-site.</li> <li>Title 1 provided on-site.</li> <li>Counseling provided on-site.</li> <li>Related special education services provided on-site.</li> </ul>
<b>Visitors</b>	<ul style="list-style-type: none"> <li>Only admitted for essential business (e.g. deliveries).</li> </ul>	<ul style="list-style-type: none"> <li>Visitors are discouraged, aside from essential business.</li> <li>Should be health screened.</li> </ul>	<ul style="list-style-type: none"> <li>Visitors admitted.</li> <li>Should be health screened.</li> </ul>	<ul style="list-style-type: none"> <li>Visitors admitted.</li> <li>May be health screened.</li> </ul>
<b>Staff Lunch, Prep/Break</b>	<ul style="list-style-type: none"> <li>All staff may take lunch after 12:00 noon.</li> <li>Preparation and break times for staff may be taken before 9:00 AM or after 12:00 noon.</li> </ul>	<ul style="list-style-type: none"> <li>All classified staff can expect a 30 minute lunch period and normal time allotments for breaks.</li> <li>All certified staff can expect a 30 minute lunch period. Prep time is 3:00 to 3:45 PM, Mon-Thurs and Friday during working hours.</li> </ul>	<ul style="list-style-type: none"> <li>All classified staff can expect a 30 minute lunch period and normal time allotments for breaks.</li> <li>All certified staff can expect a 30 minute lunch period. Normal prep times apply..</li> </ul>	<ul style="list-style-type: none"> <li>All classified staff can expect a 30 minute lunch period and normal time allotments for breaks.</li> <li>All certified staff can expect a 30 minute lunch period. Normal prep times apply.</li> </ul>
<b>Middle School Passing Periods</b>	NA	<ul style="list-style-type: none"> <li>Middle school class dismissals will be staggered by grade levels.                             <ul style="list-style-type: none"> <li>8th grade dismisses two minutes prior to the normal dismissal time.</li> <li>7th grade dismisses at the normal dismissal time.</li> <li>6th grade dismisses two minutes after the normal dismissal time.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Middle school class dismissals will be staggered by grade levels.                             <ul style="list-style-type: none"> <li>8th grade dismisses two minutes prior to the normal dismissal time.</li> <li>7th grade dismisses at the normal dismissal time.</li> <li>6th grade dismisses two minutes after the normal dismissal time.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Students are dismissed from classes at the normal time, altogether. They may all be present in the hall at the same time.</li> <li>Passing periods are two minutes, as normal.</li> </ul>

## Swan River School Operational Phases for Reopening (Detail)

	Phase <b>0</b> School building closed	Phase <b>1</b> 15 people max per space	Phase <b>2</b> 50 people max per space	Phase <b>3</b> No max of people per space
		<ul style="list-style-type: none"> <li>● Passing periods should be two minutes long.</li> <li>● Teachers should check to make sure the hall is clear before dismissing students or taking them to their next class.</li> <li>● Students should clean/sanitize hands during passing periods.</li> <li>● Students are to line up for their next class outside of the building by the nearest door for their next class. The teacher for the next class will meet them there and escort them to the next class.</li> </ul>	<ul style="list-style-type: none"> <li>● Passing periods should be two minutes long.</li> <li>● Teachers should check to make sure the hall is clear before dismissing students or taking them to their next class.</li> <li>● Students should clean/sanitize hands during passing periods.</li> <li>● Students are to line up for their next class outside of the building by the nearest door to their next class. The teacher for the next class will meet them there and escort them to the next class.</li> </ul>	