

Swan River School District #4  
1205 Swan Hwy  
Bigfork, MT 59911

February 11, 2019

The Swan River School Board of Trustees met in regular session on Monday, February 11, 2019 at 4:00 p.m. in the sixth-grade room to consider business to come before the board. Brooke Johnston, Board Chair presided over the entire meeting.

TRUSTEE MEMBERS PRESENT:

TRUSTEE MEMBERS ABSENT: Dan Elwell

ALSO PRESENT:

Principal Marc Bunker, District Clerk Dee Johnson, Liz Richmond, Shelley Emslie, Hope Stewart, Megan Fitzpatrick, Christina Brevik and Sue Stephens,

CALL TO ORDER:

Meeting called to order at 4:06 p.m.

**UNOFFICIAL  
MINUTES**

APPROVE AGENDA AND MINUTES

Motion to approve agenda for February 11, 2019 and Minutes from January 14, 2018

Motion: Nels Hammack

Second: Patricia Landon

Passed unanimously

Correspondence: Thank you Letter from Penny Whitson for fundraising for her family

Public Participation: None

PTO Report: Postponed Warrior Palooza until March 15, 2019

Teacher organization: None

Committee Report: Tech committee, Shelley showed website being constructed (srs tech crew.) Calendar Meetings, vision statement, tech standards, Shelley put in an application to be on the state tech committee.

**ACTION ITEMS:**

**A: Resolution calling for a trustee election**

Swan River board of Trustees passed a resolution calling for an election May 7, 2019 to elect (1) Trustee for a (3) year term. Polling hours will be from 7:00 a.m. – 8:00 p.m. in the school library. Election judges will be hired. Motion to pass resolution calling for an election

Motion: Brooke Johnston

Seconded: Luke Adamson

Passed unanimously

**B: Lane change requests**

(1) Letter was presented from teaching staff requesting lane changes for the 2019-2020 school year. (Christina Brevik)

Motion to approve letters with the understanding that official credits must be turned into the principal prior to the September 2019 payroll

Motion: Nels Hammack

Second: Luke Adamson

Passed unanimously

**C: Adopt board policy philosophy of education**

Motion to adopt board policy as pertains to #1610 (attached)

Motion: Nels Hammack

Second: Patricia Landon

Passed unanimously

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**D: Request for variances to O.P.I.**

O.P.I contacted Marc about deviations the school received. They suggested applying for variances at a regular board meeting.

(1) In grades K-6 we have 127 students. When we reach 126 we must have a .5 librarian. (2) For Counseling the proportion of student enrollment needed is .416 we have .4

Motion to apply for variance to O.P.I.

Motion: Brooke Johnston

Second: Nels Hammack

Passed unanimously

**E: Use of state's allowable emergency closure day**

The school was closed on January 23<sup>rd</sup> for inclement weather, O.P.I. allows 1 day to excuse schools from making up.

Marc recommends excusing day for students to not make up snow day  
Motion: Brooke Johnston  
Second: Luke Adamson  
Passed unanimously

F: Expectations for certified contractual days for emergency closure day  
Marc recommends excusing day for staff to not make up snow day for instructional time  
Motion: Brooke Johnston  
Second: Luke Adamson  
Passed unanimously

G: Letter of resignation  
Annabel Yates (one on one aide) turned in her letter of resignation  
There is a plan in place for the student. Mr. Bunker recommends  
Motion to accept letter of resignation and scheduling subs who are familiar with student to get through the end of March. Marc would like to advertise the position to the end of school year as a long term sub.  
Motion to accept letter of resignation and advertise for Aide  
Motion: Luke Adamson  
Second; Nels Hammack  
Passed unanimously

H: Letter of resignation  
Todd Emslie has turned in a letter of resignation after 28 years of Teaching service to Swan River School  
Motion to accept resignation of Todd Emslie and advertise to fill position  
Motion: Brooke Johnston  
Second: Luke Adamson  
Passed Unanimously

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I: Approve creating position of one on one Aide  
Motion to approve position and to hire Carter Ollervidez for the Aide position. Carter currently works at the afterschool program part time and is a sub.  
Motion to hire Carter Ollervidez at his current pay as the Aide  
Motion: Luke Adamson  
Second: Nels Hammack  
Passed unanimously

Principals Report: A broken pipe was discovered in the laundry room. We were able to keep school going with help of everyone. Gym use: Revisit updating facilities use agreements.

Janitorial expectations: Marc shared document with all staff brainstorming on what is being done, and what needs to be done and will visit with custodial & maintenance staff. Fiber is working well. Math project is in progress and staff have been working on this during early outs.

Board remarks and discussion:

Projects: looking into software for school programs, Bigfork has Powerschool. Shelley commented that she thinks we can use G-suite more and is not a fan of Powerschool. It has its pro's & con's. Marc has checked into different programs, Infinite campus, Google, and Powerschool. The Engrade is no longer available.

District goals and objectives: continues

Approval of Claims:

Motion to approve February 11, 2019 claims

Motion: Luke Adamson

Second: Brooke Johnston

Passed unanimously

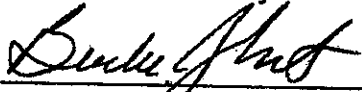
**Adjourn:**

Motion to adjourn meeting at 4:56 p.m.

Motion: Luke Adamson

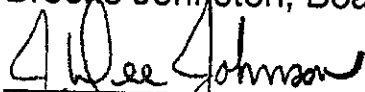
Seconded: Brooke Johnston

Passed unanimously



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Brooke Johnston, Board Chair



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Dee Johnson, District Clerk

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