

Swan River School District #4
1205 Swan Hwy
Bigfork, MT 59911

February 13, 2018

The Swan River School Board of Trustees met in regular session on Tuesday, February 13, 2018 at 5:30 p.m. in the sixth-grade room to consider business to come before the board. Brooke Johnston, Vice Chair presided over the entire meeting.

MEMBERS PRESENT: Brooke Johnston, Cynthia Norred, Luke Adamson and Nels Hammack

Trustees: MEMBERS ABSENT: Dan Elwell

ALSO PRESENT:

Principal Marc Bunker, District Clerk Dee Johnson, Liz Richmond, Shanna Burchwell, Brandy Opfar, Christina Brevik, Sherianne Schow, Remi Lott, Chloe Norred and Denise Borg

CALL TO ORDER:

Meeting called to order at 5:30 p.m.

APPROVE AGENDA AND MINUTES

Motion to approve agenda for February 13, 2018 and Minutes from January 9, 2018

Motion: Nels Hammack

Second: Luke Adamson

Passed unanimously

Correspondence: Letter from Kay Morton stating her intentions of not returning this fall as an Aide.

Public Participation: None

PTO Report: Warrior Palozza night went great, PTO are discussing fundraising ideas and discussing taking over more of the fundraising.

Teacher Association Report: Warrior Palooza was a success and a lot of fun. Local author, Jim Sticka came to the school and interacted in classrooms with students.

Committee Report: None

ACTION ITEMS:

A: Resolution calling for a Trustee Election

Swan River School Board of Trustees passed a resolution calling for an election May 8, 2018 to elect (2) Trustees for a (3) year term. Polling hours will be from 7:00 a.m. until 8:00 p.m. in the school library. Election judges will be hired.

Motion to pass resolution calling for an Election

Motion: Cynthia Norred

Seconded: Nels Hammack

Passed unanimously

B: Lane change request;

Four letters were presented from Teaching staff requesting lane changes for the 2018-2019 school year. (Christina Brevik, Brandy Vickrey, Sherry Bradstreet and Liz Richmond.

Motion to approve letters with the understanding that official credits must be turned into the principal prior to the September 2018 payroll

Motion: Cynthia Norred

Seconded: Luke Adamson

Passes unanimously

C: Heating system part:

Motion to approve variable frequency drive part ordered by Andy Schmidt. This is a relay switch that needs to be replaced to fresh air vents. Also, approving and Andy's final cost also cost for work done

Motion to approve purchasing part and paying the invoice of \$1150.50 to Andy Schmidt

Motion: Brooke Johnston

Second: Nels Hammack

Passed unanimously

D: Motion to approve the flushing of heating loops and cleaning heat exchanger
Flush glycol through system. Heat exchanger may need to be replaced
Motion: Nels Hammack
Second: Luke Adamson

E: Annual maintenance with Carson Brothers
Motion to approve annual maintenance for heating/cooling/refrigeration with Carson Brothers
Motion: Nels Hammack
Second: Luke Adamson
Passed unanimously

F: Maintenance agreement with Alerton
Board discussed software upgrade with Alerton with our heating system. The board feels we can get along with what we have for now
Brooke made a motion to deny agreement
Second: Luke Adamson
Passed unanimously

G: Select Bid on repairs on gym doors
3 bids were considered for gym doors repair. Valley Glass, Hammerquist/Casalegno and Kauffman
Motion to table for further clarification from Kauffman
Motion: Brooke Johnston
Second: Luke Adamson
Passed unanimously

H: Kenco bid on entry way
Updated bid from Kenco. The board would like to get a quote from Grizzly as Kenco does not have the remote capabilities we are looking for
Motion to table and get a bid from Grizzly Security
Motion: Luke Adamson
Seconded: Nels Hammack
Passed unanimously

I: Communications system:

Still waiting to hear from Eyehear and Centurylink to upgrade phones and implement communication

Safety committee still researching what would be best communication for our school

Motion to table

Motion: Brooke

Second: Luke Adamson

J: Infrastructure update and allocation of funds

Infrastructure in progress, most of the hardware is in. Make sure we allocate at least \$14, 399.27. This will not fix everything; this is phase 1 and there could be additional minimal cost.

Motion to approve allocation on \$14,399.27

Motion: Nels Hammack

Seconded: Luke Adamson

Passed unanimously

Principal's report: Thanks to student council they have offered to purchase a TV to put above the trophy case for informational use and buy new letters for reader board.

Budget info: Our budget expenditure year to date is 47%. Bob Lockridge got his administrator license. Marc has been conducting observations in the classrooms and everything is going well. Many thanks to Brooke and the rest of the board for getting bids on projects. The resolution of intent to impose an increase in levies must be passed at the March meeting and advertised by March 31, 2018 in newspaper. Marc will work on getting that done for approval.

Board remarks and discussion: The roof project will be finished in a few months when the weather is favourable to repair/replace roof. We have a \$1000 deductible and the project will all be in 1 claim.

Approval of February Claims

Motion to approve February Claims

Motion: Nels Hammack

Second: Cynthia Norred

Passed unanimously

Adjourn:

Motion to adjourn meeting at 6:41p.m.

Motion: Brooke Johnston

Seconded: Nels Hammack

Passed unanimously

Dan Elwell, Board Chair

Dee Johnson, District Clerk